



Thursday 5th May 2021

Welcome Letter for Reception Intake 2021-22

Dear Parents and Carers,

Thank you for accepting a space for your child[ren] in Reception for September 2021. We are looking forward to meeting you and your child[ren] soon and creating a positive partnership with you.

Overleaf you will find a list of **key dates** to support with the transition into Reception. You will notice much of the transition is organised *before* the children start school. We believe these are *all* key dates and by participating in *every* activity your child[ren] will have a smoother start with their first year in school.

We believe the key to success is a thorough transition. Last year, the global pandemic impacted on our transition period and therefore we are keen to run all the events this year but understand that government changes may affect this. Please be assured we will inform you by **email**, on our **Facebook Page** and the **school website** of any changes.

- Hartford Infant School **Facebook** page: <https://www.facebook.com/HartfordInfant/>
- Hartford Infant School **Website**: <https://www.hartfordinfantschool.org/>

Please watch our latest **video**: [‘Tour of the School’](#) on our school YouTube site.

- Hartford Infant School **YouTube**: <https://www.youtube.com/c/HartfordInfantSchool>

In the meantime, please don’t hesitate to contact us if you have any queries:

- office@hartfordinfantschool.org

Best wishes,

Mrs Rae Lee
Headteacher



Transition for New Reception 2021/22		
Date	Event	Notes
Friday 16th April [*during Easter Holiday]	Admissions email regarding placement	Accept place via the portal. Telephone school to accept place 01480 398046 [*school will re-open Tuesday 13th April 2021 at 8.35am]
Friday 21st May 9.15-10.15am	Stay and Play	A chance to pop into the school and play outdoors. Please call the office to book a place.
Friday 28th May 9.15-10.15am	Stay and Play	A chance to pop into the school and play outdoors. Please call the office to book a place.
Week commencing 7 th June 2021	Nursery Visits	We will pop to as many nursery and pre school settings as we can within the week – please check with your child's pre school to ensure that your child is there.
Friday 11th June 9.15-10.15am	Stay and Play	A chance to pop into the school and play outdoors. Please call the office to book a place.
Friday 18th June 9.15-10.15am	Stay and Play	A chance to pop into the school and play outdoors. Please call the office to book a place.
Monday 21st and Tuesday 22nd June 6.00pm - 7.00pm	New Reception Parent Evenings	A chance for you to meet all the staff, collect the new starter pack and find out more about Hartford Infant School, including which class your child is in . You can also sign up for workshops and home visits . [please note this is not an event for children]
Monday 28th June - Friday 2nd July 9.00am - 3.00pm	Home Visits	Please sign up for a home visit at the New Reception Parent Evening. These are approximately 20-minute sessions where the teacher and teaching assistant will visit your home and get to know your child better.
Class 1 Thursday 8th and Friday 9th July Class 2 Tuesday 6th and Wednesday 7th July	Lunchtime (11:15) & After School Story Time & Tour (4.00-4.30pm)	Parents and new Reception children are invited to come into the hall at lunchtime to have a lunch [either a hot dinner or bring a packed lunch] and/or come back after school for a story and a tour of the classrooms.
Wednesday 7th July 9.00-10.00am or 10.15-11.15am	Change Over Day	New Reception children are warmly invited to come and play in the reception classrooms [parents can stay in class, come to the hall for a cuppa or go home for an hour]
Tuesday 13th July 9.00am - 10.00am [creche provided] or 5.30pm - 6.30pm [no creche]	EYFS Workshop [Early Years Foundation Stage]	This workshop is designed to share more vital information about how to support your child in school.
Monday 6th - Wednesday 15th September 2021 (10 school days)	School starts	New Reception children will attend sessions initially in smaller groups, beginning on a part-time basis, adding lunch time before leading to full-time
From Monday 20th September 2021	School continues	New Reception children will be able to attend a full day from 8.45am - 3.15pm [if they are settled]