



April 2023

## Welcome Letter for Reception Intake 2023-24

Dear Parents and Carers,

Thank you for accepting a space for your child[ren] in Reception for September 2023. We are looking forward to meeting you and your child[ren] soon and creating a positive partnership with you.

Overleaf you will find a list of **key dates** to support with the transition into Reception. You will notice much of the transition is organised *before* the children start school. We believe these are *all* key dates and by participating in *every* activity your child[ren] will have a smoother start with their first year in school.

We believe the key to success is a thorough transition. Please ensure you engage with the dates overleaf and check these places for further information.

- Hartford Infant School **Facebook** page: <https://www.facebook.com/HartfordInfant/>
- Hartford Infant School **Website**: <https://www.hartfordinfantschool.org/>
- Hartford Infant School **YouTube**: <https://www.youtube.com/c/HartfordInfantSchool>

In the meantime, please don't hesitate to contact us if you have any queries:

- [office@hartfordinfantschool.org](mailto:office@hartfordinfantschool.org)

Please complete the attached 'Additional Information form and return to school by **Friday 9<sup>th</sup> June**. Please note classes must have a mix of age ranges [terms of birth], additional needs and gender. Wherever possible we try to keep friendship groups together but will ensure that good pairings for learning take precedent.

Best wishes,

Mrs Rae Lee  
Headteacher

<b>Transition for new Starters 2023/24</b>		
<b>Date</b>	<b>Event</b>	<b>Notes</b>
Monday 17 <sup>th</sup> April 2023	<b>Admissions placement email</b>	Accept place via the portal. Telephone school to accept place 01480 398046
Weeks commencing 22 <sup>nd</sup> May and 5 <sup>th</sup> June	<b>Nursery Visits</b>	We will pop to as many nursery and preschool settings as we can across these weeks – please check with your child’s preschool when we are coming to ensure that your child is there for our visit.
Friday 9 <sup>th</sup> June 2023 9.15-10.15am	<b>Stay and Play</b>	A chance to pop into the school and play outdoors [book a space 01480 398046].
Friday 16 <sup>th</sup> June 2023 9.15-10.15am	<b>Stay and Play</b>	A chance to pop into the school and play outdoors [book a space 01480 398046].
Monday 19 <sup>th</sup> June 6.00pm - 7.00pm	<b>New Reception Parent Evenings</b>	A chance for you to meet all the staff, collect the <b>new starter pack</b> and find out more about Hartford Infant and Preschool, including <b>which class your child is in</b> . You can also sign up for <b>workshops</b> and <b>home visits</b> . [please note this is <b>not</b> an event for children]
Friday 23 <sup>rd</sup> June 2023 9.15- 10.15am	<b>Stay and Play</b>	A chance to pop into the school and play outdoors. [book a space 01480 398046].
Friday 30 <sup>th</sup> June 2023 9.15- 10.15am	<b>Stay and Play</b>	A chance to pop into the school and play outdoors. Please call the office to book a place.
<b>Class 1</b> Monday 3 <sup>rd</sup> & Tuesday 4 <sup>th</sup> July <b>Class 2</b> Thursday 6 <sup>th</sup> & Friday 7 <sup>th</sup> July	<b>Lunchtime (11.45) &amp; After School Story Time with Tour (4.00-4.30pm)</b>	Parents and preschool children are invited to come into the hall at lunchtime to have a lunch [either a hot dinner or bring a packed lunch] and/or come back after school for a story and a tour of the classrooms.
Friday 7 <sup>th</sup> July 2023	<b>Final Stay and Play</b>	A chance to pop into the school and play outdoors. [book a space 01480 398046].
Wednesday 5 <sup>th</sup> July 2023 9.00-10.00am or 10.15-11.15am	<b>Change Over Day</b>	New Reception children are warmly invited to come and play in the reception classrooms [parents can stay in class, come to the hall for a cuppa or go home for an hour during the session]. <b>[Please note no mobile phones can be used in school]</b>
Tuesday 12 <sup>th</sup> July 2022 9.00am - 10.00am or 5.30pm - 6.30pm	<b>YR Workshop</b> [Early Years Foundation Stage]	This workshop is designed to share more vital information about how to support your child in school.
Monday 4 <sup>th</sup> – Friday 15 <sup>th</sup> September 2023 (10 school days)	<b>School starts</b>	Children will attend sessions initially in smaller groups, beginning on a part-time basis, adding lunch time before leading to full-time Further information on timings shared at New Parents Meeting [19.6.2023]
From Monday 18 <sup>th</sup> September 2023	<b>School continues</b>	Children will be able to attend a full day from 8.45am - 3.15pm [if they are settled]